

Trio Childcare Connections

Candidate Booking Form - Swindon

(Please return this form together with your cheque and write clearly in **CAPITAL LETTERS**)

CANDIDATE INFORMATION **TERMS & CONDITIONS APPLICABLE TO TRIO CHILDCARE COURSES**

FOR ALL COURSES

- Failure to complete the course/qualification could result in either Trio or the relevant funding body applying direct to you as the candidate for any funding paid to Trio as the Training provider.

FOR NVQ QUALIFICATIONS

- You have been allocated a number of hours to complete this qualification. Should you require further hours you will be required to pay an hourly rate of £25.00 plus VAT. (This hourly rate is subject to change and you will need to clarify this with the Trio Finance Department.)
- Assessing dates and times will be agreed between yourself and your assessor. Should you give less than 24 hours notice of a cancelled session you will be deducted one hour from your entitled hours.

FOR ICP TESTS

- You are allowed two attempts at the multiple choice test (non-attendance is considered an attempt) at no cost. Should you then require us to arrange a further test date this will be subject to a charge of £30.00 + VAT (to be paid before test can be arranged). All re-arranged test dates must be confirmed with Head Office (01793 849621).

FOR DHC COURSES

- Please note the full cost of the course shown overleaf. If you receive funding and do not complete the course you may be required to re-pay the cost of the funding to your funding body.
- Once booked on the course, you must give 10 working days notice should you decide not to proceed. Failure to do this will require payment of the full course costs.
- Places are allocated on a first come first served basis.

It is a Trio requirement that you attend all the sessions of your ICP course to obtain your certificate of attendance, in line with Ofsted's guidance.

Trio Childcare reserve the right to cancel any courses due to unforeseen circumstances.

**PLEASE SIGN TO ACKNOWLEDGE YOU HAVE READ
AND AGREED TO THE TERMS AND CONDITIONS
MENTIONED ABOVE**

Signature

Date



CANDIDATE BOOKING FORM

**For Funding Purposes the cost of the course is £116.
This is a fully funded course.**

Full name		Signature:						
Address								
Postcode		Tel Numbers						
E-mail address								
ICP –Unit 1 Required	YES / NO							
Unit		Unit 2		Unit 3		Unit 4		Unit 5
Submission Dates		02.04.10		16.04.10		16.04.10		23.04.10
		30.04.10		07.05.10		07.05.10		07.05.10
		28.05.10		28.05.10		28.05.10		05.06.10
		19.06.10		19.06.10		03.07.10		03.07.10
Course cost/ Candidate contribution: £			Vat (17.5%): £	N/A				
<p>PLEASE RETURN YOUR CHEQUE MADE PAYABLE TO <i>TRIO CHILDCARE CONNECTIONS</i> TOGETHER WITH THIS FORM SIGNED TO THE ADDRESS BELOW</p> <p style="text-align: center;">Andrea Sansum, c/o Training Dept Trio Childcare Connections Unit 4 Coped Hall Business Park Wootton Bassett Swindon Wiltshire SN4 8DP</p>								

If you require any further assistance please do not hesitate to contact our training department on 01793 849621 or training@triochildcare.co.uk

Have you signed both sides of this form	<input type="checkbox"/>
Have you attached your cheque or postal order	N/A

Form 1